

Worthing Homes

Mutual Exchange Request Form

For exchanges to areas outside of the Worthing Borough please refer to homeswappers.co.uk. This is an independently run website where you can view potential properties before registering. There is a charge to register with this site.

Please carefully read the following notes:

- You are agreeing for the details you provide to be stored on our database, displayed on our website and in our reception, for public access.
- Please complete the form in full.
- Your details will be kept in the file for 6 months only, after this you will be asked if you wish your details to remain in the folder.
- No details will be given over the phone to anyone calling Worthing Homes for information in the folder on reception.

Contact Details	
Title	Address
First Name	
Surname	
Tel No.	Postcode

Please indicate your present accommodation and what you would like, with a tick in the relevant box.

	<i>Present</i>	<i>Required</i>		<i>Present</i>	<i>Required</i>
House			No of Beds		
Floor No. if flat			Garden		
Bungalow			Central Heating		
Studio			Double Glazing		
Sheltered			Parking/Drive*	P D	P D
			Garage		

** Please circle as applicable*

Please give a brief description of your present and required accommodation. You can include things such as 'near local shops, in town, nice quiet area' etc...

Present Accommodation	Accommodation Required
Current Landlord	Areas Required

I agree to my details being processed by Worthing Homes	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I agree to my details being published on Worthing Homes website	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I agree to my details being displayed in Worthing Homes reception	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>Please tick the boxes</i>		

Signed Date

Office Use Only

Entered by:		To ICT		Database list		Follow up date	
Follow up Sent		Reply					